

# E-Rebates Front End Guide

## Logging In

- Go to <u>https://perdue.cp.imtco</u> <u>.com</u> to log in.
- Use the Forgot Password link if you have an account but do not recall the password. If you do not receive an email within a half hour, an account does not exist with the email address entered.
- Use the Not Registered? Click Here link if you do not have an account.



Welcome to the Perdue Foodservice Point-Of-Purchase & Promotion Portal

Log in to explore branded marketing materials and the latest rebates from Perdue Foodservice. If you are already registered but this is your first time visiting, please use the Forgot Password link to receive a temporary password and further instructions via email.

If you do not have an account, but would like to be set up as a user on this site, click the "Not Registered? Click Here" link.

REGISTE	RED USER LOGIN
User Name	
Password	
	Forgot Password
	Sign in
Not Re	gistered? Click Here

If you are having problems accessing this site or you have any comments or questions, please feel free to contact the Perdue Foodservice Customer Response Center by email perdue@imtco.com or by calling 1-800-365-3221

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### Portal Selection



#### Welcome to the Perdue Foodservice Rebates & POP/POS Portal

From here, you can access branded marketing materials and the latest rebates and promotional offers from Perdue Foodservice.





#### Click the REBATE OFFERS button to be directed to available rebates.

### Order Merchandise message



#### Click OK to view the rebates.

\*If you're having problems, please contact The Perdue Customer Response Center at 1-800-365-3221; Monday – Friday , 8 a.m. – 6:30 p.m. EST

### Reviewing Available Rebates



Monday - Friday, 8 a.m. - 6:30 p.m. EST

## **Reviewing Available Rebates**

"Private" rebates will require the user to have a designated Rebate Code to view the offer.



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## **Reviewing Available Rebates**

Click "Go" to display the rebate selection. Click on a rebate to view the offer details:



#### Click on any of the offers below to view the rebate form.

\*\*Please choose one of the two options to redeem a rebate. Both options appear when you click on the offer of your choice below. Option 1 will send your redemption through electronically and requires supporting documentation (invoice, etc.) Option 2 requires you to download, print and submit supporting documentation by mail.



PERDUE® Turkey Promotion Valid: 5/1/2017 - 8/31/2017

Redeem By: 9/30/2017



#### Coleman Organic Fresh

Valid: 5/1/2017 - 12/31/2017

Redeem By: 1/31/2018



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### How to Redeem

- Begin by selecting an available promotion to redeem on.
- User can choose between
  - Option One: Upload supporting documentation

 Option Two: Downloading the personalized rebate form and mailing it in with your supporting documentation



### **Option** One

#### Option One: Upload your supporting documentation

 Select the <u>FIRST</u> link at the bottom of your personalized form

A new screen will display where to upload your supporting documentation:



Rebate ID#: IMTTEST2 Program Name: IMT TEST 2 End Date: 08/22/2015

Backup file: C:\fakepath\Tulips.jpg Browse...

CREATE REDEMPTION

Supporting documentation for REB249036 has been uploaded for IMTTEST2 - IMT TEST 2

Princelle Cottingham IMT 2945 Carquest DR Brunswick, OH 44212

File uploaded: Tulips.ipg

Total size uploaded: 0.59MB

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### **Option Two**



#### Download Rebate offer

•Click the SECOND link in the bottom left-hand corner to download your personalized rebate form

# This will generate your personalized rebate form

Print the rebate form. Include this with your supporting documentation and mail it to:

 Perdue Foodservice
 PO Box 966
 Brunswick, OH 44212

### Navigation Options



### User Profile – user details / password reset

#### **User Details**

- You can modify all fields of data except for your email address
- You can add/remove additional locations

\*See Multiple Locations Page for details on how to add/edit additional locations

User Details		
Business Name:*		
Dan Driscoll		
Title:*		
First Name:*	Last Name:*	
Mailing Address 1:*	Mailing Addr	ress 2:
3517 TERN HOLLOW DR		
Mailing City/State:*	Zin:*	Telephone Number*
ORLANDO	200	
Florida 🔹	32020	(407) 050-0504
Email Address:	Operation Ty	ype:*
	Operation 1	Гуре 🔻
Primary Distributor State: Primary Distributor:		
Select Distributor State  Select Distributor		Ŧ
Update	,	View/Add/Edit Additional Locations (3)

#### Change Password

 You must supply your current password in order to change it

(	Change Password
	Current password:*
	New password:*
	Confirm new password:*

#### User profile – Multiple Locations

Add or Ed	lit your a	dd	litio	nal loo	ations	heres
Test	User		Tester		User	
Testing			New Con	npany		
555 Main St.			1234 Sta	te St.		
Address 2	Brunswick		Address	2	Westerville	
OH ¥ 44212	(555) 555-5555		OH 🔻	43081	(444) 444-4444	
Save Location	Remove Location			Save Location	Remove Location	
	Ad	d And	ther Locat	lion		
						Close

### After clicking View/Add/Edit Additional Locations, all entered addresses will display with an option to Add Another Location.

### User profile - Download & Rebate History

#### **Download History**

- The number of times you have downloaded each coupon
- A link to download coupons you have already downloaded
  - A coupon can only be used once per location

#### **Rebate History**

- Gives you the ability to check the status of your rebate submissions
- Gives you the ability to see why a rebate submission was denied

#### Download History

Previously downloaded rebate coupons are displayed below. You may re-download your coupon using the download link. Please remember that a coupon can only be used once per location.

iow 10 🔻	entries		Export Results	Search
Rebate _	Description 🖕	Last Download Date	Number of Downloads	Download Link
IRBT-EQ-1- 15	OPERATOR KETTLE OR WARMER OFFER	4/29/2015	3	Download

			Redemp	otion His	tory			
Show 10 🔻	entries					Export Re	esults	Search
Rebate 🔺 ID	Event ID 🍦	Start Date	End Date	Check _	Check Date	Check Amt.	Clear Date	Status 🖕
IRBT-EQ- 1-15	REB253291	1/1/2015	6/30/2015	0	None	0.0	None	PENDING
IRBT- KCS-15	REB253290	1/1/2015	6/30/2015	0	None	0.0	None	ACTIVE
Showing 1 to 2	2 of 2 entries						Previ	ous Next
			Reject	ion Hist	ory			
	entries					Export Re	esults	Search
Show 10 🔻				n Reason	\$	Reject	ion Comme	nts 🖕
Show 10 • Rebate ID	Event	ID 🍦	Rejectio	in ite de o o in				